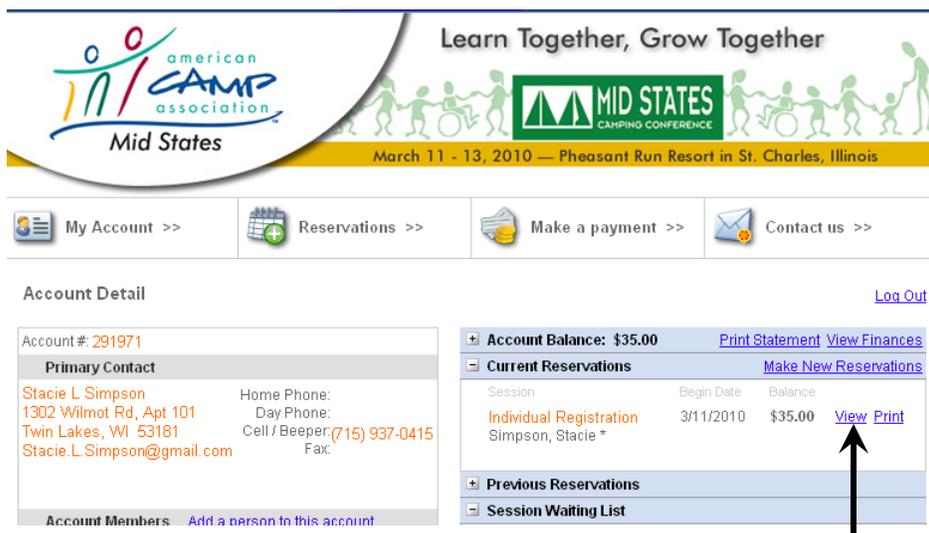


How do I add meals to my completed registration?

1. Login to your account.
2. Meals are options to conference session. Therefore, you must have a current reservation in one of the categories below before you can add meals:
 - a. 2012 ..First Time Group or Camp (2 to 5 attendees)
 - b. 2012 .ACA Member (3 - 10 attendees)
 - c. 2012 .Non-Member (3 to 5 attendees)
 - d. 2012 First Time Individual
 - e. 2012 Individual Registration
 - f. 2012 Steering Committee
 - g. 2012 Student (not affiliated with a camp)
3. In the "Current Reservations" block click the **View** link (see the image below for location).



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MID STATES CAMPING CONFERENCE

March 11 - 13, 2010 — Pheasant Run Resort in St. Charles, Illinois

My Account >> Reservations >> Make a payment >> Contact us >>

Account Detail [Log Out](#)

Account #: 291971

Primary Contact

Stacie L Simpson Home Phone:
1302 Wilmot Rd, Apt 101 Day Phone:
Twin Lakes, WI 53181 Cell / Beeper: (715) 937-0415
Stacie.L.Simpson@gmail.com Fax:

Account Members: [Add a person to this account](#)

Account Balance: \$35.00 [Print Statement](#) [View Finances](#)

Current Reservations [Make New Reservations](#)

Session	Begin Date	Balance	
Individual Registration Simpson, Stacie *	3/11/2010	\$35.00	View Print

Previous Reservations

Session Waiting List

4. Then click the **Edit** link on the next page (See below).

Accounts > Reservation Detail [Log Out](#)

Reservation Information

Session: [Individual Registration \(3/11/2010 - 3/13/2010\)](#)

Attendees: [Stacie L Simpson](#)
[Edit Participants](#)

Made On: [2/15/2010 9:12:40 PM](#)
[Cancel this reservation](#)

Reservation Items

Item	Cost
Basic Fee	\$ 100.00
Options Edit	\$ 35.00
Meal Tickets (Friday Community Dinner)	\$15.00
Meal Tickets (Saturday Box Lunch)	\$5.00
Meal Tickets (Thursday Welcome Dinner Buffet)	\$15.00
Discounts	\$ -100.00
Special Discount (Approved)	\$100.00
Total Fees:	\$ 35.00
Reservation Balance:	\$ 35.00

Account Balance: [View Finances](#)

Tasks
None found

Comments
None found

Additional Information [Edit](#)

Confirmation

5. The Meal Option screen will appear (See below).

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My Account >> Reservations >> Make a payment >> Contact us >>

Edit Session Options [Log Out](#)

Select	Category	OptionName	Description	Cost
<input checked="" type="checkbox"/> Qty. <input type="text" value="1"/>	Meal Tickets	Friday Community Dinner		\$15.00
<input checked="" type="checkbox"/> Qty. <input type="text" value="1"/>	Meal Tickets	Saturday Box Lunch		\$5.00
<input checked="" type="checkbox"/> Qty. <input type="text" value="1"/>	Meal Tickets	Thursday Welcome Dinner Buffet		\$15.00

Select the meals you would like to add then change the quantity for each meal you want to purchase – then use the “Save Session Options” button to complete addition of meals.

- Add all desired meals to one registration.
- The balance due for additional meals will be added to your account balance.
- All pre-purchased meal tickets will be placed in the registration envelope for your group.